



## **JOB POSTING #2025-009**

**Internal / External Posting**

**Union: MAHCP**

**Posting Date: January 30, 2025**

**Posting Closed: Open until filled**

**Salary Range: \$35.881 - \$46.826/hour**

**Opportunity: Health and Social Services Coordinator, Provincial Eating Disorder Prevention and Recovery Program (PEDPRP)**

**Site/Base Locations: Women's Health Clinic Graham**

**Hours: 1.00 FTE / 40 hours per week**

**Shifts: Days, evenings and occasional Saturdays**

WHC promotes personal agency and believes that all people should be empowered to take care of their mental, emotional, sexual, physical and spiritual health and wellbeing. We offer sexual, reproductive, and mental health care and support for people of all genders. Our organizational values guide our work through an anti-racist, anti-oppressive, intersectional, feminist, harm reduction lens.

### **Position Summary:**

The Health and Social Services Coordinator is responsible for providing leadership; coordinating and implementing community development initiatives and related health education activities in assigned content areas in accordance with the Women's Health Clinic vision, mission and values. The position responds to client, community and agency needs, including evening and weekend work.

### **Requirements:**

The ideal candidate is a self-motivated, organized and detail-oriented individual. The successful candidate will possess excellent analytical, verbal and written communication skills and be able to work to strict deadlines while contributing to a professional working environment.

### **Candidates must have:**

- Post-secondary education in a health or social service related field and/or an equivalent combination of 3-5 years related experience and education.
- Minimum three years' experience leading community development initiatives.
- Experience in providing health education
- Demonstrated computer proficiency, presentation and facilitation experience in an adult education setting.
- Valid Driver's License and access to a vehicle.
- Must be legally able to work in Canada
- Satisfactory Criminal Record check and Child Abuse Registry check

### **Assets:**

- Understanding of child and youth mental health system, with emphasis on supports for disordered eating an asset.
- Knowledge of barriers that impact IBPOC & 2SLGBTQIA communities accessing health care.
- Commitment to anti-oppression, anti-racism work practices

### **APPLICATION PROCESS:**

- Reference **Job Posting #2025-009** in email subject line.
- Email cover letter & resume (pdf or word document) to [WHChr@womenshealthclinic.org](mailto:WHChr@womenshealthclinic.org)

For a full position description go to: <https://womenshealthclinic.org/careers>

WHC is committed to the development of a staff team that reflects the diversity of the communities we serve. We strongly encourage persons who reflect the diversity of our clients to apply. We welcome and encourage applications from all women\*, racialized and Indigenous people, people with disabilities, and members of the 2SLGBTQ\* community. We invite applicants who can contribute to the mission, vision and values of WHC, and the achievement of its strategic plan through collaboration and teamwork.