



Position Title: Child Minder

Union Classification: Child Minder

Hours: Casual

Salary Scale: \$12.438 - \$14.412 per hour

Job Purpose: To provide a safe and positive environment for children that allows parents/guardians to attend Women's Health Clinic programs and appointments.

ALL INTERNAL APPLICANTS MUST APPLY IN WRITING, including those who wish to increase their EFT.

PLEASE REPLY IN WRITING TO:

Child Minder Hiring Committee, Women's Health Clinic

419 Graham Ave. Unit A, Wpg MB R3C 0M3 or email: secty@womenshealthclinic.org

PRIMARY RESPONSIBILITIES:

- To provide care in a designated area for children from infant to age 12, attending appointments and/or groups with their parent or guardian.
- To plan and provide activities appropriate to the child's age, stage of development and individual needs and interests.
- Ensure the space, activities, equipment provided for children are safe, age appropriate and hygienic
- Ensure standards for health and safety, food hygiene, infection control, fire and safety planning requirements are met.

Other Activities

- To prepare and serve snack when required.
- To keep appropriate records with regard to confidentiality.
- Cleaning and sanitizing toys on a regular basis and inspecting them for hazards.

QUALIFICATIONS:

Minimum requirements

- Suitable combination of experience and/or training in caring for children.
- Awareness and understanding of cultural diversity issues.
- Current First Aid Certificate/CPR
- Current Child Abuse Registry Check
- Current Criminal Record Check
- Knowledge of and commitment to WHC philosophy and Model of Care
- Ability to multi task and work under stressful conditions
- Discretion and confidentiality

Assets:

- Proficiency in both official languages or other additional languages

Seniority will be a factor in the selection of the incumbent.

Women's Health Clinic is a feminist, pro-choice community health centre that provides accessible and equitable health and wellness services and education. WHC is committed to developing an inclusive organization that is reflective of and responsive to the diversity of the communities we serve. This position is subject to a Criminal Record Check and a Child Abuse Registry Check.

We thank all applicants for their interest; however, we will only contact those candidates whom we wish to interview.